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## PWYP BOARD MEETING

14 June 2022, Brussels

### Attendees

#### Board Members

Alan Detheridge (AD), Treasurer  
Ali Idrissa (AI)  
Athayde Motta (AM), GC/Board Liaison  
Carlo Merla (CM), Chair  
Susan Hazledine (SH)  
Victoria Ibezim-Ohaeri (VO)

#### Secretariat

Elisa Peter, Executive Director (EP)  
Rami Hassouna, Director of Finance and Operations (RH)  
Stephanie Rochford, Director of Member Engagement (SR)  
Joseph Bardwell, Director of Communications and Campaigns (JB)  
Nyree Woolston, Operations Manager (NW)

## MINUTES

### Decisions

- To go back to market for the Executive Director role.
- To prioritise the recruitment of two to three new PWYP board members, with a view to replacing missing skills, increasing diversity and ensuring sustainability.

### Actions

Action	By who	By when
Share the mid-term strategy review with the Board and include them in the September 2022 review meeting	Secretariat	July 2022
Review fundraising policy	Secretariat	Next meeting
Commence the recruitment of new PWYP Board members	The Board supported by the Secretariat	Q3 2022

### Welcome and Introduction

CM welcomed the participants and the board adopted the agenda. The objective of the meeting is to:

- Discuss progress made to date against the 2022 work plan, fundraising plan and budget
- Consider the strategic and operational outlook for PWYP in the years ahead.

No conflicts of interest were declared or noted. The board reviewed the actions from the last meeting and confirmed progress made against them. The minutes from the last meeting were accepted and approved.

### ED Transition Update



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Following the resignation of PWYP's Executive Director, a recruitment process began in Q1, 2022. This process has been led by a selection panel comprising representatives from the Global Council, board of Trustees and Secretariat. CM and SH shared the panel's reflections, providing an overview of the recruitment process. Following a series of interviews, the panel recommended going back to market. This recruitment is critical and the panel wants to ensure a successful leadership transition and appointment. The search criteria have now been refined to better inform requirements of this role. The Board discussed next steps, including the recruitment approach, timelines as well as risks and opportunities. The panel representatives reiterated their commitment to finding the right person to lead PWYP and will keep the Board and other governing bodies abreast of progress. In the meantime, it was decided that the Executive Committee would have a monthly call with the SMT to provide guidance and support as needed.

### **Strategy & Reflection Session**

EP highlighted that PWYP is half way through implementing the Vision 2025 strategy. A review has been commissioned to review strategic progress and learnings, which will be shared in Q3, 2022. This report will help inform the operational plan and adjust priorities until 2025. Following a presentation by the SMT, the board were invited to reflect on key areas, and participate in a Blue Sky thinking session focusing on;

- The coalition model and impactful campaigning
- PWYP governance and name
- Resources; funding and HR strategies

The board collectively agreed that Vision 2025 provides the framework needed for the coming years, although it highlighted the need to be more focused in terms of priorities, particularly in light of the changing fundraising landscape. The coalition model brings strength and legitimacy to the movement and is uniquely positioned to be both local and global, providing a structure to support the movement as well as to connect with other causes. Aligning PWYP's extractives focus with broader areas - such as environmental, gender and human rights - will be important; as well as ensuring the relevance of PWYP's work to climate issues and supporting the needs of indigenous communities.

### **Progress report on the 2022 Work Plan**

JB presented the work that has been undertaken by the PWYP Secretariat to build and endorse the energy transition positions and to further develop PWYPs approach to energy transition.

SR summarised progress against the 2022 work plan to the beginning of May 2022, taking into account both programmatic and financial monitoring data and highlighted key focus areas. The Global Assembly will take place in June 2022, hosted online via Hopin for the first time, bringing together the PWYP members virtually. Progress was also highlighted on the #DiscloseTheDeal campaign, sub-granting and fundraising efforts.

### **Finance Update**

RH provided a summary of the current and future financial position. As of the end of April 2022 PWYP is on target with forecasts. It is anticipated that at the close of 2022, PWYP will conclude with a healthy level of cash & reserves. Looking ahead to 2023 & 2024, RH presented three financial scenarios; Best (B), Medium (M), Worst (W) to inform future planning; highlighting potential funding gaps, and identifying risks and opportunities to support effective budget management.



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### **Fundraising**

EP presented an overview and reflection of fundraising over the past six years. Total income has risen dramatically during this period and unrestricted grant income rose substantially between 2019 and 2021. During this time, dependency on a very few, large-scale donors decreased; however, further diversification of funding is required. Funding for 2022 is secure but less certain in 2023 and beyond due to changing priorities of key funders. PWYP plans to strengthen the Secretariat's fundraising function to enable more prospecting and cultivation of new donors. In the longer term, full cost recovery will be incorporated into funding proposals while overheads are decreased.

### **Risk Register Update**

EP presented a risk register for the Board to review. The risk register identifies risks across five categories; governance, operational, financial, external and legal. Some risks have been reclassified and higher-level risks continue to be monitored regularly.

### **Governance Update**

#### *PWYP EU*

RH shared a progress report for the newly established PWYP EU entity in Brussels. Highlighting that the PWYP EU Board & General Assembly have met and that a local accountant has been engaged to ensure compliance with statutory requirements.

#### *Board Recruitment*

NW summarised the Board's terms of office and presented findings from the Board Skills Matrix, the results from which highlight recruitment priorities. The Board expressed the need to commence the Board recruitment process in Q3.

### **AOB**

Noting that it will be EP's last meeting, the Board thanked her for her contribution to PWYP.

There being no other business the meeting was adjourned.

Thereafter the board held an executive session at which minutes were not taken.

The meeting closed at 16.00.